



**LIVING GOD
RENEW AND
TRANSFORM US**

World Communion of Reformed Churches

Called to communion, committed to justice

APPLICATION FORM Theological Education Scholarship Fund for Women in the South (TESF)

Instructions for applicants:

1. Applicants should first read the TESF guidelines and Frequently Asked Questions (FAQs). Please note that only applications in English will be accepted.
2. If applicants qualify for a TESF scholarship, they should read these instructions carefully and fill in the application form.
3. Please check that all the items listed in the check-list below are included with the application form.
4. If there is not enough space on the application form to answer the questions, extra sheets of paper can be used. The form should be completed in a clear and legible manner, using if possible CAPITAL LETTERS or a computer or typewriter. An electronic version of the application form can be obtained from the following email addresses: dav@wrc.eu or wrc@wrc.eu.
5. Applications should be signed by the church's General Secretary or equivalent and be accompanied by a letter confirming that the church accepts the student as a candidate for the ordained ministry and supports her studies.
6. The **applicant's church** should send applications, together with supporting documentation, to the WCRC Office of Justice and Partnership (World Communion of Reformed Churches Knochenhauer Strasse 42 30159 Hannover Germany).
7. Incomplete applications will not be considered by the WCRC Selection Committee.

Check-list for documentation to include with the application form:

The following items should be included with the application:

- Completed application form. (Applicants should use the form dated June 2014; if applicants have used an earlier version they should request a copy of the new version.) Only application forms in English will be accepted.
- School certificates for secondary and higher education.
- Letter proving admission to the theological school/institution.
- Official statement of costs of study from the theological school/institution; this should include full costs including tuition, books, board, lodging, etc.
- Applicant's budget, including a detailed statement of need and sources of financial support. This should include an indication of personal, local and church support, if available (see question 14). Please note that scholarships are NOT awarded retroactively and will begin from the first semester following the deadline of 15 August.
- Letter of endorsement for the applicant from the General Secretary or equivalent of the applicant's church, confirming that the applicant is a candidate for ordination in her church and that she will be considered for ordination after she has successfully completed her studies.
- A personal reference letter for the applicant from a pastor/professor/teacher.
- A statement from the applicant on why she would like to study theology and how she plans to serve her church after having finishing her diploma/degree (see question 15). The reasons for the choice of school should also be included.

World Communion of Reformed Churches
 Knochenhauer Strasse 42
 30159 Hannover, Germany
 Tel. +49-511-8973-8322; Fax. +49 511-8973-8311

**Please attach recent
 passport-sized photograph**

APPLICATION FORM FOR SCHOLARHIP

***Theological Education Scholarship Fund
 for Women in the South***
**seeking a first degree/diploma in theology in their
 home country or region**

1. Family name: Maiden name :
2. First name:
3. Current postal address:
 Telephone (incl. country/city codes):
 E-mail:
4. Date of birth (day/month/year):
5. Nationality:
6. Marital status:
7. Number of children and dates of birth:
8. Full name and address of WCRC member church of which you are a member:

 Name of General Secretary or equivalent person:
9. Your church involvement (positions held or activities):
10. Work Experience, other than church-related work:
 Type of work/profession:
 Present occupation:
 Past positions, with dates:

11. Secondary and University Education (attach copies of final certificates):

Institution: _____ Dates: _____ Diploma/degree received: _____

Institution: _____ Dates: _____ Diploma/degree received: _____

12. Name of Theological School/Institution where applicant has been admitted:

Postal address: _____

Email address: _____

13. Applicant's course of study : _____
(Certificate, Diploma, Bachelor of Divinity or Theology)

When do you / did you begin the course (month/year): _____

How long does the course last? (specify the number of years): _____

If you have already begun the course, how many years do you still have to study? _____

14. Applicant's Budget (in local currency and in US dollars):
(Please attach letter of admission and statement of costs from the theological institution)

a) Total tuition and other study-related costs per year (including books): _____

Board and lodging per year: _____

Other costs : _____ (Please specify what other costs are included e.g. travel)

Total per year: _____ **(A)**

b) i. Available personal resources: _____

Total per year: _____

ii. Local support per year of study: _____

iii. Church support per year of study: _____

iv. Other support per year of study: _____

Total per year: _____ (total of I, ii, iii, and iv) **(B)**

Total for full course of study (= total per year times the number of years of study) : _____

c) Scholarship requested from WCRC: Please calculate the amount of the scholarship you are requesting from WCRC and enter this figure on the table below; the amount requested from WCRC is obtained by subtracting the personal/local/church funds (15b) from the total costs (15a):

		Local currency	USD dollars
Total 14 A	Total costs for complete course of study		
Total 14 B	Total personal, local and church funding available to student for complete course of study		
Total 14 c	Total scholarship request to WCRC for complete course of study		

15. Please tell us why you would like to study theology and how you envisage serving your church after having earned the degree. Include reasons for your choice of institution. (Use an extra sheet, if necessary)

I commit myself:

- a) To return to my church or home country, in case of study outside my home country, at the conclusion of the programme for which the scholarship was awarded, so that I may take up the task for which the training was requested.
- b) To submit to WCRC reports at regular intervals (at least once a year) of my studies.

Signature of applicant:

Place:

Date:

Signature of General Secretary or equivalent person of applicant's church (National office, with a stamp):

Name:

Signature:

Date: